

How to keep up to date with St Peter's Bishops Waltham on Facebook

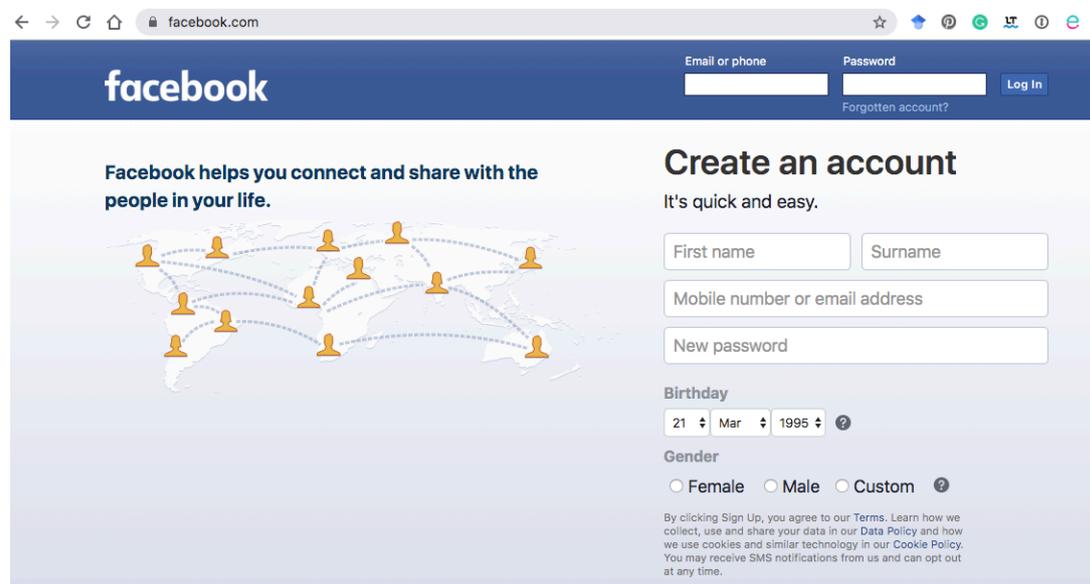
To join St Peter's for their live services, and updates during this uncertain time, you will need to join Facebook and follow the page, this document will talk you through how to create an account using the webpage, how to follow the page, and how to download the application to your phone or device.

1. Create a Facebook account

Go to www.facebook.com on Internet explorer (a big blue 'e' on your computer), chrome (a red, green and yellow circle with a blue centre) or safari (a blue compass)- depending on your laptop (you can also go to the webpage from your phone if you are connected to Wifi and have access to the internet on your phone).

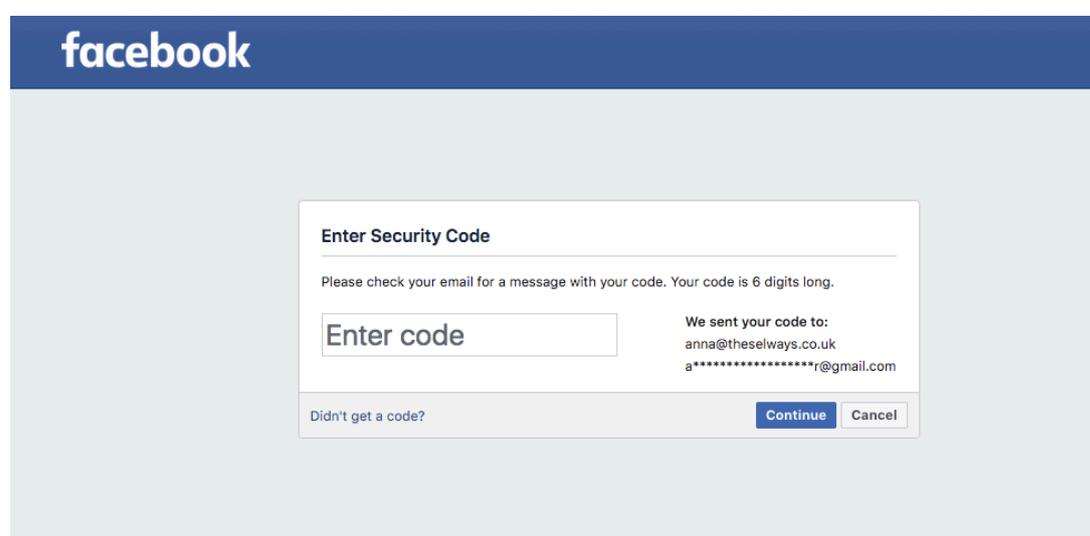
This website looks like this when you come to the page:

You need to create an account; you can see this on the home page. Fill in this



The screenshot shows the Facebook homepage with the 'Create an account' form. The form includes fields for 'Email or phone', 'Password', 'First name', 'Surname', 'Mobile number or email address', and 'New password'. It also has dropdown menus for 'Birthday' (set to 21 Mar 1995) and radio buttons for 'Gender' (Female, Male, Custom). A 'Log In' button is visible in the top right corner. Below the form, there is a small text block: 'By clicking Sign Up, you agree to our Terms. Learn how we collect, use and share your data in our Data Policy and how we use cookies and similar technology in our Cookie Policy. You may receive SMS notifications from us and can opt out at any time.'

information. Then click sign up. This will take you to the following page. This tells you that the website has sent a code to your email. You need to go to your email, and input the code that you have received here.

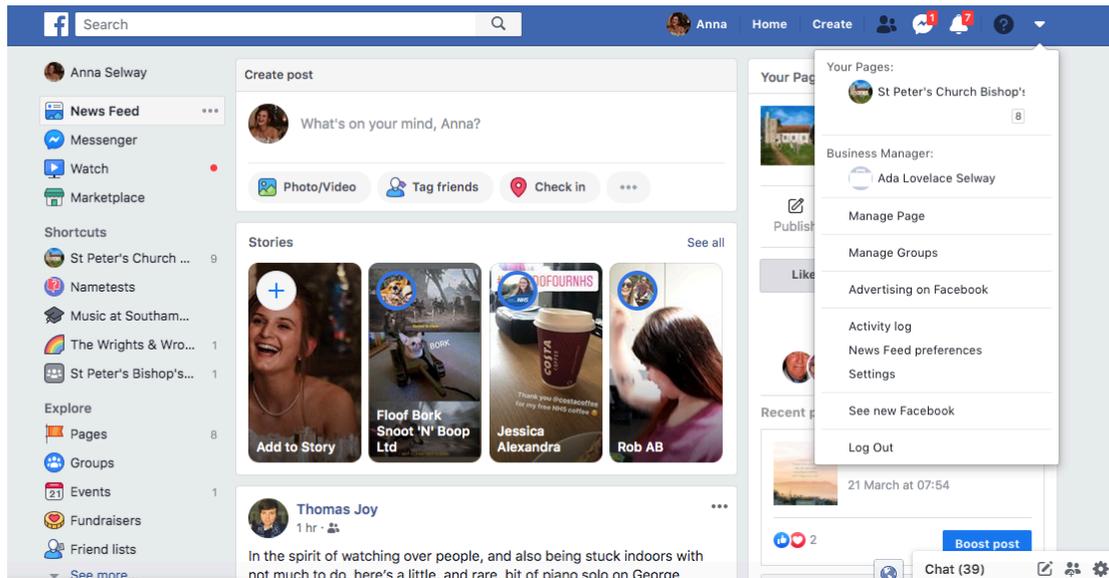


The screenshot shows the Facebook 'Enter Security Code' page. It features a text input field labeled 'Enter code'. To the right, it says 'We sent your code to:' followed by two email addresses: 'anna@theselways.co.uk' and 'a*****r@gmail.com'. At the bottom, there are buttons for 'Continue' and 'Cancel', and a link that says 'Didn't get a code?'.

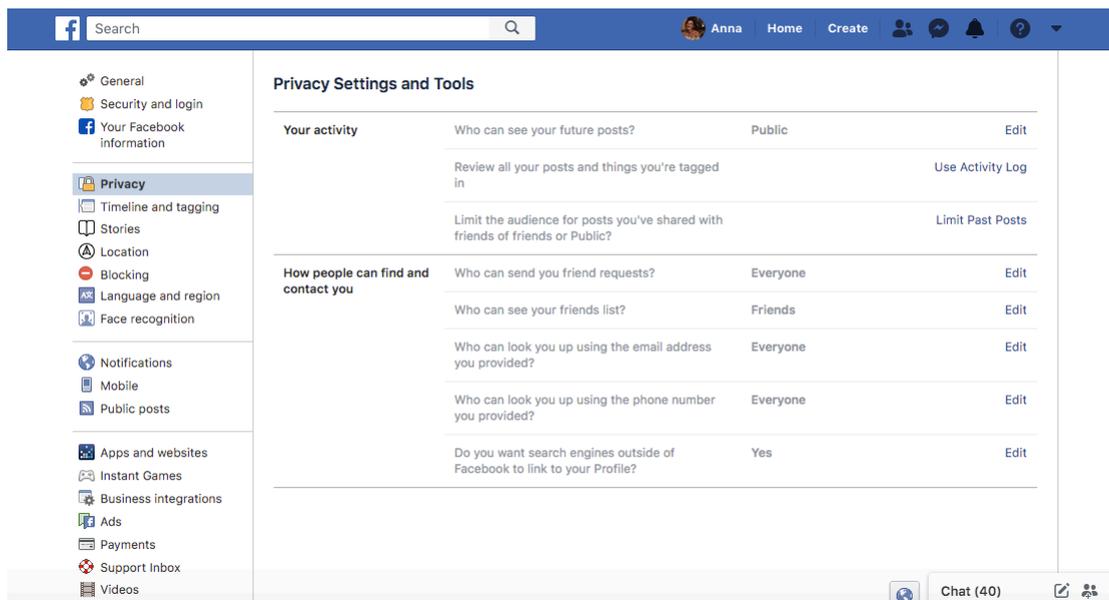
This will create you an account. You can set up things like a profile picture, but they are not needed to be able to access the St Peters page.

2. Setting your privacy

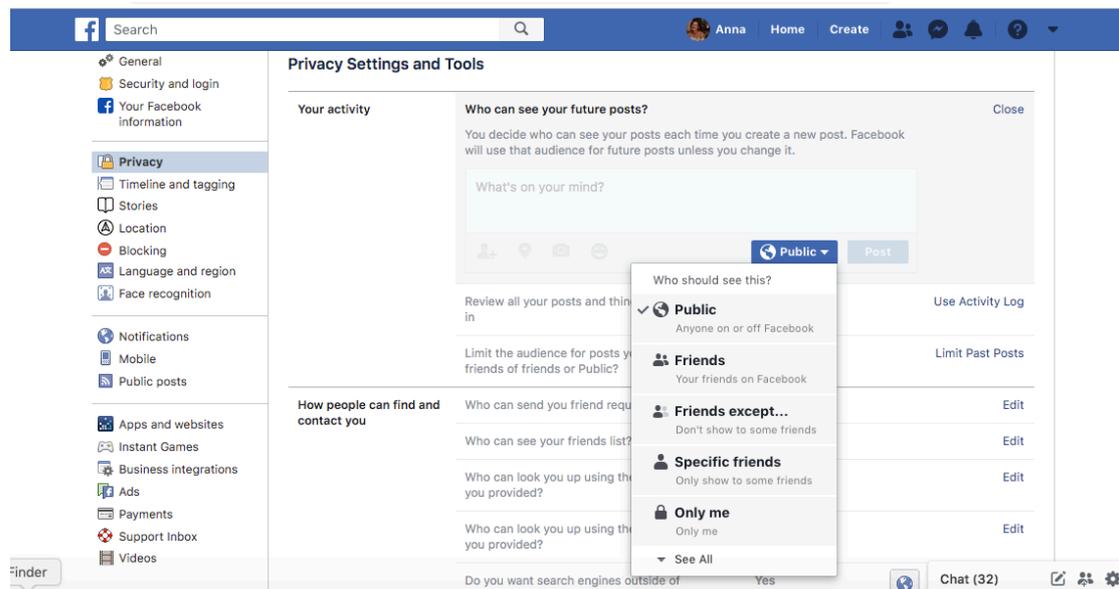
One important thing to be aware of is how to set your security, I know a lot of people worry about being online, so I am going to show you have to set your security so that there are different options of who you would like to see you online. From your home page click on the little down arrow, and click settings, your home page will not look like mine, there wont be any pictures in your time line as you do not follow anyone yet:



When you click settings you will be taken to another page, down the left hand side you want to click privacy.

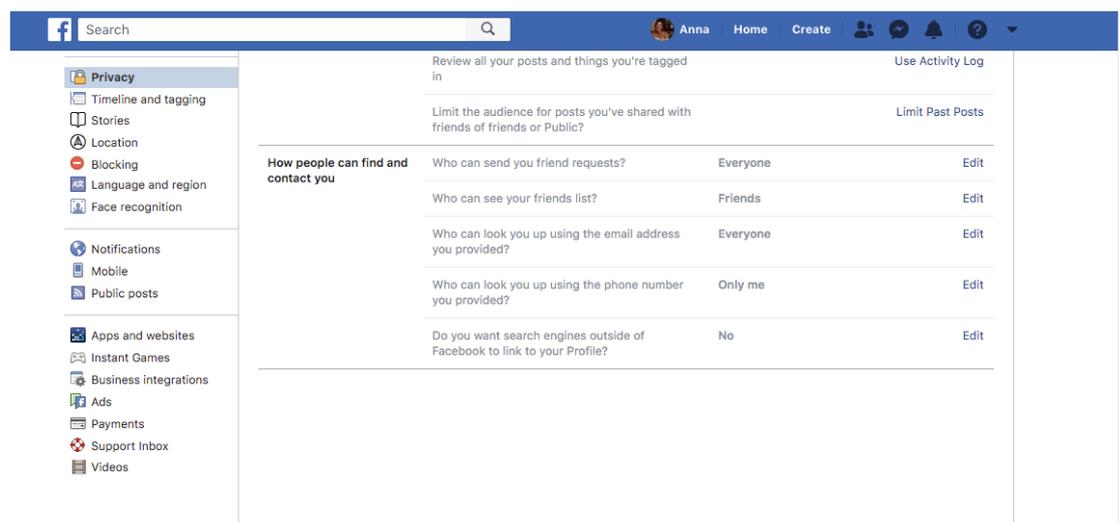


From this page, you can see a lot of different settings, each one provides something else. The top on says who you are happy to see your posts. When you do a post on Facebook, which you may not be interested in doing you can set which posts you want.

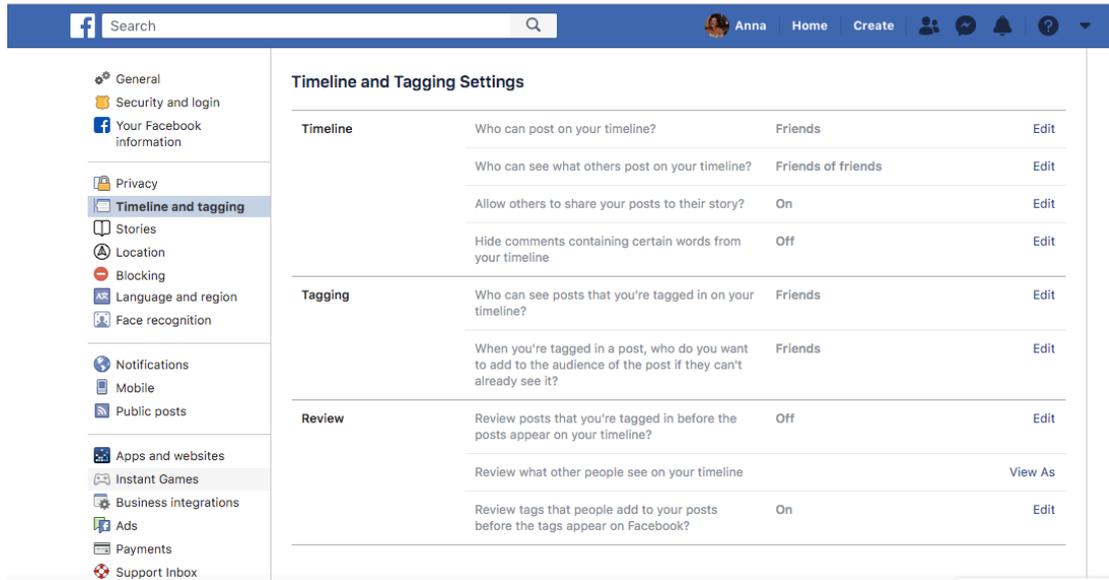


The list is public, that is anyone, or friends – these are people who you are joined with, then there are other options. Likely you will only want your friends to be able to see your posts – these are the people you add or who add you on Facebook. The bottom half of the settings let you choose who can see you as someone on Facebook, this is useful as if you just want to use Facebook to see the St Peter’s update you may not want people to see you online, and see your profile, here you can hide your profile from people, say who can request to be your friend on Facebook. The useful one is who can look you up from your email address – this means people can or cannot search for you on Facebook via your email.

For each of these settings hit edit, and that will show you the options for privacy – keeping your profile private.



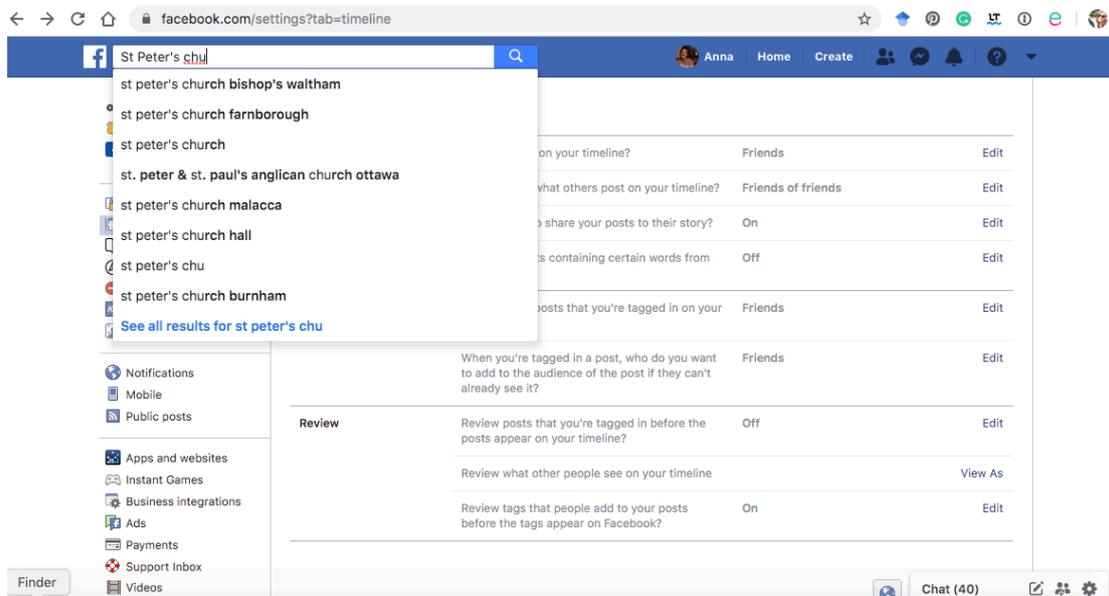
You may also want to look at the settings of your posts, things you share on Facebook, through the tab ‘Timeline and tagging’.



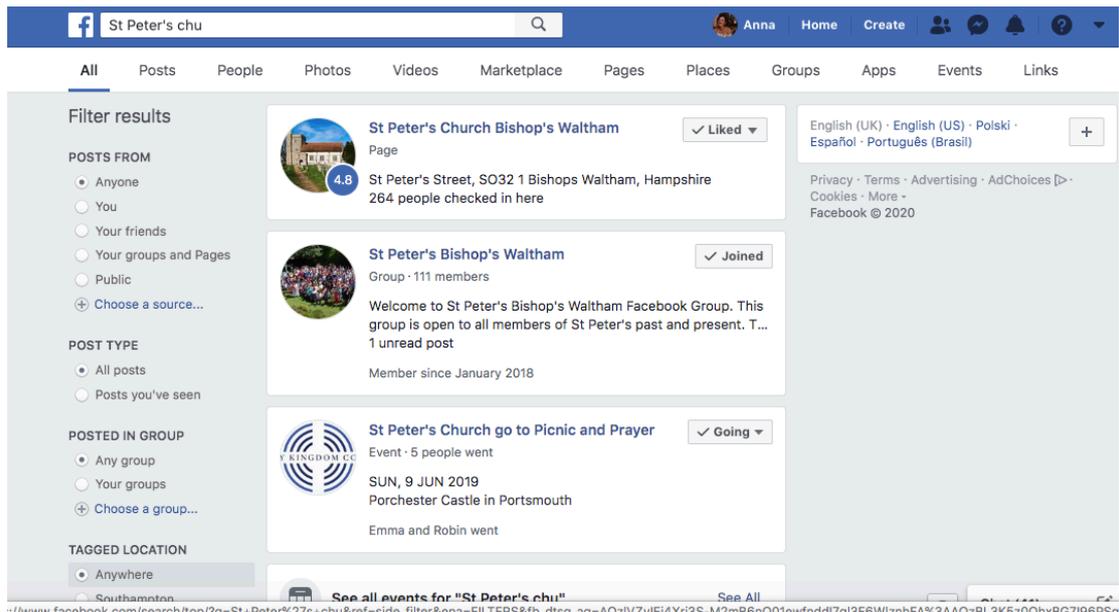
This allows you to choose who you want to see your posts, or photos you are tagged in. These are important if you are going to use Facebook to share pictures or information about yourself, if you are not going to do this, it is not important to set these privacy settings.

3. Following St Peter's Facebook page

In the top search bar type 'St Peter's Church Bishops Waltham' this will possibly come up with some options as you start typing.



Hit enter or the little search icon at the end of the search bar (the icon that looks like a magnifying glass). You should see this page:



To get the updates from St Peter's you want to be 'liking' which means following the top page, the one with the photo of the church. Click on the title in blue of the top one.

The page will look roughly like this, you want to click here, where it 'like' and after it will change to be blue, this means you will get updates from St Peter's on your home page.



4. Where can I see the St Peter's update

There are two ways for you to see the updates from St Peter's firstly, make sure in the picture above you also have follow in blue. This shows that you'll get notified when we post anything. Secondly, you can always search for the page again in the top bar to see the updates.

Secondly, you will now see updates on your 'timeline', or 'home' page. To get to this, you click 'Home'. Any updates from St Peter's Church will be displayed on here as well.